# ULSTER SUPPORTED EMPLOYMENT LTD

(Company Limited by Guarantee and not having a Share Capital)

Minutes of a Board of Directors Meeting

Friday 29th July 2022 at 10.30am

Via In Person, Head Office

# Present

Mr D O’Hara Director

Ms J Cowan Director

Mr R Havlin Director

Mrs S Wakfer Director

Mr W Atkinson Chief Executive

Mr D Cowan Head of Employment Services

Mr S Jackson Head of Manufacturing & Recycling

Mrs K Gilgunn Communications Manager

**Apologies**

Mr D Duffy Director

Miss L Toner Boardroom Apprentice

Mr W Leathem Director

Mr R Donnelly Director

**Agenda**

* Review of Q1 Finance
* B Atkinsons provides update on Q1 Financial Position
* B Atkinson provides update on ongoing pension consultation
* Board of Directors approve closure of DB Pension Scheme following pension consultation
* closure

Update on Year End Accounts

B Atkinson provides update on end of year accounts

CEO Update

AP – Risk register to be amended with the USel Board – department not accepting they are responsible for it

AP – Holiday pay for casual employees

AP Virtual Link fo